

	Meeting (No)	<b>Community &amp; Environment (12)</b>
	Date	<b>9 April 2024</b>
	Document	Ref No
	<b>C&amp;E Manager's Report</b>	<b>CE12/129</b>

### **Allotment Online Tenancy Renewal**

As per the resolution of C&E Committee (98b 07.02.23), the PandaDoc subscription was renewed in March 2024 at a cost of \$35 (£28) for one month. A further month's subscription may be required to process all renewals.

### **Allotment Site Clearance Works**

The plot clearance work at the Raby Park Road site is progressing well. Expenditure to 31 March:

Purchase of a wheelbarrow £70.79

Labour costs: £675 (27 hours).

### **Installation of Mains Water at Marshlands Road Allotment Site**

We have just received a quotation from United Utilities and are looking at routes for on-site trenching works and seeking quotations from three contractors. When these are received, they will be considered by C&E at a future meeting, hopefully in June.

### **Ladies Day 2024**

The cost of the Ladies Day road closure management scheme for 2024 will be £1,435+VAT. This will be paid from budget 4362.

We are looking at options for a reusable car park closure sign to reduce environment impact.

### **Noticeboard Replacement** (minute 115, 06.02.24 & minute 122, 13.02.24)

The replacement noticeboard has been installed in Parkgate. As agreed by committee, the total cost for purchase and delivery was £2,265+VAT and the installation cost was £430+VAT. In addition, magnets had to be purchased for the magnetic side of the board at a cost of £21.57+VAT.

Audrey Duncan  
Community & Environment Manager